

## MEMORANDUM

April 7, 2009

TO: Tina Benjamin, Acting Director Department of Economic Development (DED)

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Department of Economic Development: Workforce Development

**The following items were identified for follow-up during the 4/3/2009 CountyStat meeting:**

1. Examine the need for additional resources for tracking and performance monitoring with American Recovery and Reinvestment Act allocation.

Responsible parties: Department of Economic Development (DED)  
Other parties involved: CountyStat  
Deadline: 5/01/2009

2. Investigate reasons behind Montgomery County performance on annual Workforce Investment Act (WIA) reports with particular attention to the “adult entered employment rate” category.

Responsible parties: Department of Economic Development (DED)  
Other parties involved: CountyStat  
Deadline: 5/29/2009

3. Create and report a headline performance measure for annual WIA scores.

Responsible parties: Department of Economic Development (DED)  
Other parties involved: CountyStat  
Deadline: 5/01/2009

4. Examine alignment of County’s current contract requirements with federal and state performance reporting requirements.

Responsible parties: Department of Economic Development (DED)  
Other parties involved: CountyStat  
Deadline: 5/29/2009

5. Implement quarterly reporting and tracking mechanism to provide CAO with up-to-date performance data for each of the headline performance measures.

Responsible parties: Department of Economic Development (DED)  
Other parties involved: CountyStat  
Deadline: 5/29/2009

cc: Timothy Firestine, Chief Administrative Officer  
Fariba Kassiri, Assistant Chief Administrative Officer